



Heritage Hills High School
Highway 162, Lincoln City, IN 47552
(812) 937-2400

To: 2018 Seniors & Parents

From: Yearbook Staff

Date: August 21, 2017

Re: Senior pictures

Senior year has arrived! HHHS allows seniors to submit their portraits for the senior section of the yearbook, which makes communication, planning, and responsibility very important. We want all graduating seniors to have their photos in the yearbook. Please be aware that seniors may opt to have their photo taken on school picture day by the school photographer. They may also contact the yearbook staff in advance of the deadline regarding a yearbook staff member taking their picture.

All photos submitted should be in digital format; this policy allows for better quality in both the yearbook and the local newspapers in May. This year's cut-off date for submitting images for the 2017-2018 yearbook is December 8, 2017. Please ensure that the image selected for publication is sent to yearbook@nspencer.k12.in.us at 300 resolution or higher. We will send a confirmation email for every senior picture we receive. If you cannot provide a digital image, please contact us to resolve the situation. You may also wish to bring a disc or a flash drive for us to copy.

Most photographers are aware of our deadline and often wait to send all of the Heritage Hills' seniors at one time. However, if you become concerned, please check with the photographer. Each year we post a list of senior photos we've received as the deadline approaches. Also, if you think you've selected a photographer who may not be aware of our policies, please give us the contact information or have the studio contact us.

The photo chosen for yearbook submission by the student must be school appropriate, portrait orientation, and adhere to the dress code regulations that follow:

1. Hats, bandanas, and sunglasses are not to be worn.
2. All shorts, skirts, skorts, and dresses must reach the knee. Compression shorts and/or leggings must be worn under appropriate school dress.
3. Clothing that states, implies, or displays any reference to drugs, vulgar language, alcohol, beer, whiskey, tobacco products, nudity, or anything else that may be considered disruptive to the educational process is not allowed.
4. Jeans and pants may not have visible holes or slits in them.
5. All clothing covering the upper body must have sleeves and not expose any cleavage, bare midriff front or back, underarm areas, or undergarments

Sincerely,

Becky Gasaway

HHHS Yearbook Adviser